

Individually Planned Major Process

College of Letters and Science
University of Wisconsin Oshkosh

Requirements:

1. Students seeking an individually planned major will submit a request PRIOR to reaching 60 credits.
2. Students seeking an individually planned major must have a cumulative grade point of 2.5 or higher
3. The IPM is not to be used to create a major for which the University has no curricular authorization or to duplicate a major available at another state institution.
4. Student must select three committee members who will advise the student on the IPM and approve the course plan before it is submitted to the Dean for final approval.

What Should the Individually Planned Major Proposal Look Like?

The proposal should contain:

1. A cover sheet with the title of the major, the student's name, the names of the members of the committee, and the date the proposal is to be submitted
2. A proposal for the major that meets the requirements listed above
3. The Course Plan Sheet, which is a curricular plan listing all the courses the student will complete for the major (with the classes that have already been completed **in bold**) and a spot for signatures of your committee members and the Dean of the College of Letters and Science*
4. A copy of the student's most current STAR report and/or unofficial transcript

The proposal should be written by the student after consultation with the committee during the conferencing stage of the process. The proposal should be no longer than one page. It should contain

1. A summary of what the student plans to study and how the courses work together to create a major
2. A statement showing that this course of study is not available at UW Oshkosh OR at any other campus within the University of Wisconsin System
3. A statement of the how this course of study will assist the student in reaching career or graduate school goals

See attached Course Plan sheet*

Once your committee has approved your plan, you should submit it to the Dean of the College of Letters & Science. When that approval is obtained, you and your committee members will receive a copy, as will the Graduation Examiner for the College of Letters & Science. **When you receive the copy of the approved proposal, you should fill out the Major/Minor Declaration form in the UAARC, Dempsey 130, declaring the Individually Planned Major.** Check your next STAR report against your approved proposal for accuracy.

COURSE PLAN FOR INDIVIDUALLY PLANNED MAJORS

College of Letters and Science
University of Wisconsin Oshkosh

Student's Name
ID Number
Campus Address
Telephone Number

Title of Proposed Major

Courses to be Included in Major (Credits already taken are in bold)

<u>Department</u>	<u>Course Number</u>	<u>Title</u>	<u>Credits</u>

Total Credits: (must equal at least 34)

Title, Proposal, and Course List Approved by Individually Planned Major Academic Program Committee Members:

1. _____
2. _____
3. _____

Title, Proposal, and Course List Approved by Dean of the College of Letters and Science:

_____, Dean _____ (Date)

cc: Student
Graduation Examiner, COLS

When you receive the copy of the approved proposal, you should fill out the Major/Minor Declaration form in the UAARC declaring the Individually Planned Major.